



DEPARTMENT OF HEALTH & HUMAN SERVICES

Office of the Secretary

Assistant Secretary for Health
Office of Public Health and Science
Washington, DC 20201

Dear Colleague:

In response to your request, we have enclosed an application kit for the Adolescent Family Life (AFL) Demonstration Grant Program supported by the Office of Adolescent Pregnancy Programs (OAPP). This kit contains all necessary forms and information to complete the application for **AFL Demonstration Projects (CARE SERVICES)** as listed below.

The closing date for this grant announcement is **April 30, 2001**. Applications will be considered as meeting the deadline **if they are postmarked on or before** the closing date. Grant awards will be issued no later than September 30, 2001.

Please be sure to carefully read all the application materials in detail, as the kit contains many specific requirements which applicants must meet to be considered for funding. **Applicants must submit an original application and two (2) copies.** To facilitate the processing of your application, please include in the lower left corner of your mailing envelope: **"ATTENTION- AFL DEMONSTRATION PROJECTS (CARE SERVICES)"**.

The OAPP has scheduled a series of technical assistance workshops to help prospective applicants. At each of the one-day workshops, the public will be able to learn more about the purposes and requirements of the Title XX program, how to apply for funds under this program announcement, program eligibility requirements, the application selection process, and considerations that might help to improve the quality of grant applications. The dates and locations of the workshops are noted in the attached Federal Register announcement.

You may contact the Grants Management Office at (301) 594-4012 or the OAPP Program Office at (301) 594-4004 if you need additional information.

We appreciate your interest in the Adolescent Family Life Program.

Sincerely Yours,

/s/

Mireille B. Kanda, M.D., M.P.H.
Acting Director
Office of Population Affairs

Application Kit Enclosures:

1. Announcement of Availability of Grants for Adolescent Family Life Demonstration Projects
2. Title XX of the Public Health Service Act (legislation authorizing the program)
3. Questions and Answers Concerning the AFL Demonstration Grant Program
4. Guidance to AFL Grantees
5. Guidance on writing objectives
6. Program Narrative (General Guidance)
7. Additional Requirements
8. Assurances Required by Title XX, Public Health Service Act
9. State Single Point of Contact (SPOC) list
10. Sample Sliding Fee Scale
11. AFL Approved Curricula List
12. Application Checklist
13. Grant Application (Form 5161-1 and Form 424)
14. Confirmation of Application Receipt